



To
 The BA heads of ASL/KGP/SLG/KOL,
 Under WBTC.

Subject : Distribution of Contingency fund for maintenance of Telecom Network.

This is to intimate that BSNL, HQ is authorizing funds under Contingency for maintenance of Telecom Network. The said fund for the month of August-2022 is now being authorized under following heads:

SL	Head of Authorisation	CBB Section Instruction	BA wise fund authorisation in Rs. '000				TOTAL
			KOL	ASL	KGP	SLG	
1	R&M- Apparatus & Plants (Others)	R&M- A&P (others)- Urgency Fund for O & M BTS maintenance	454	454	454	454	1816
2	R&M-Cables (OFC)	The funds authorized under R&M Cables (OFC) is Urgency Fund.	288	288	288	288	1152
3	R&M-Lines & Wires	R&M- Lines & Wires- R&M-Lines & Wires for R&M Line & Wire- for non-outsourced external plant, Primary cable, PP, Card repair & maintenance work	219	219	219	219	876
	TOTAL		961	961	961	961	3844

Further BSNL, HQ has categorically mentioned that the utilisation of fund at sl. No.1 shall be done for CM maintenance for the following purposes:

- BTS site faults rectification.
- Media faults rectification
- Power plant modules faults rectification
- RF optimization activities.
- DG repair.
- Diesel filling on an emergency basis.
- Temporary advance clearance.
- Cash payments to petty vendors etc

For item at Sl. 2 the fund shall be utilized for R&M of Cables (OFC).

For item at Sl. 3 the fund shall be utilized for R&M- Lines & Wires, non-outsourced external plant, Primary cable, PP, Card repair & maintenance work.

Following instructions regarding the utilization of above funds may be followed :

- The list of documents on priority basis with the approval of BA Heads in CSC format (properly mentioning retention documents) in respect of the above mentioned purpose shall be forwarded to contingencywbtc@gmail.com within 2 days from the date of fund authorization.
- No documents in this regard shall be sent to CSC directly.
- If the funds are not used within reasonable period, then the balance funds will be re-distributed to the needing BAs in the next month allotment.
- Under no circumstances this contingency / urgent fund shall be utilized for labour payments.
- This process of Contingency Fund Authorisation to BAs and its utilization will be followed in coming months too, however it will be revised by CGM WBTC after 3 months.

This is issued with the approval of the CGM, WBTC

20/11/22
 11/8/22
 Sr. GM(F), WBTC